

## Your Privacy at Capital Health Network

Here at Capital Health Network we take your privacy very seriously and every effort is made to ensure that we comply with the Australian Privacy Principles.

We regard having information about individuals as a privilege and so we:

- Only collect information with your knowledge and consent
- Only keep information for as long as it is necessary
- Try to make sure the information we have is correct
- Will update information if we discover it is out of date or incorrect
- Will continue to provide you with services if you choose to remain anonymous or use a pseudonym (if at all possible)
- Will give you access to any information we have about you if you request it (as long as releasing it does not put anyone else at risk)
- Will only disclose information if you would reasonably expect us to disclose it or if the law requires us to disclose it

We have rules in place to protect your information on our computer system and we make sure that staff members do not breach your privacy.

If you would like to see a copy of our Privacy Policy or if you would like to see any information we may have about you, please contact:

The Privacy Officer  
Capital Health Network  
PO Box 9 Deakin ACT 2600  
Or call: 6287 8099