

Expression of Interest (EOI)

Mental Health Multidisciplinary Services Program [PAC140]

Contents

Introduction

Part A - Reference Schedule

Part B - Statement of Requirements

Part C - Conditions of the EOI Process

Introduction

Capital Health Network (CHN) is the Primary Health Network (PHN) for the ACT. PHNs have been established by the Australian Government with the key objectives of:

- Increasing the efficiency and effectiveness of health services for patients, particularly those at risk of poor health outcomes, and
- Improving coordination of care to ensure patients receive the right care in the right place at the right time.

CHN has been selected by the Department of Health, Disability and Ageing (the Department) to commission mental health multidisciplinary services for people with complex mental health needs in ACT primary care settings until 30 June 2028. This funding will embed Multidisciplinary Services (MDS) Practitioners within primary health care environments to support people with complex mental health needs within the community.

The purpose of this Expression of Interest (EOI) is to seek interest from general practices, Aboriginal Community Controlled Healthcare Organisations (ACCHOs), allied health providers and other equivalent primary care providers in supporting and/or delivering multidisciplinary care to people with complex mental health needs within ACT primary health care settings. Following the EOI process, selected applicants will be given the opportunity to respond to a Request for Proposal (RFP).

Part A: Reference Schedule

The information contained in this Reference Schedule must be read in conjunction with **Part C** of this EOI.

Item 1	EOI Reference	EOI – PAC140
Item 2	Key contact during EOI process	Tahnee Thomson Email: tenders@chnact.org.au
Item 3	Timetable <i>Please note this timetable may be changed by CHN in accordance with the Conditions of the EOI process set out in Part C of this EOI.</i>	
	EOI issued	Monday 11 May 2026
	Briefing Session	Tuesday 26 May 2026: Briefing Session – EOI for Mental Health Multidisciplinary Service Tickets, Tuesday, May 26 • 6 PM - 7 PM AEST Eventbrite
	Deadline for Questions	5.00pm Monday 1 June 2026 Questions or requests for information must be submitted via email to tenders@chnact.org.au and include the following reference in the subject heading: EOI PAC140.
	Closing time and date	5.00 pm Friday 5 June 2026
Item 4	Lodgement	
	Lodgement instructions	Responses must be submitted on the supplied EOI Response Form. EOI Responses are to be emailed in PDF format not exceeding 2MB to tenders@chnact.org.au Email subject line: EOI Response – PAC140 - [Respondent Name] All applications must respond to the Statement of Requirements (Part B) in accordance with the Conditions of the EOI Process (Part C).
Item 5	Additional materials and information	<ul style="list-style-type: none"> Mental Health Multidisciplinary Services (MH MDS) – Program Logic 2025
Item 6	Additional Rules	Where relevant, applicants must apply / adhere to relevant national service safety and quality health standards and guidelines, and the following: <ul style="list-style-type: none"> National Aboriginal and Torres Strait Islander Health Plan 2021–2031 Australian Government Department of Health and Aged Care for Aboriginal and Torres Strait Islander Health. The National Redress Scheme Grant Connected Policy Commonwealth Child Safe Framework National Child Safe Principles National Safety and Quality Health Service Standards National Safety and Quality Mental Health Standards for Community Managed Organisations National Safety and Quality Digital Mental Health Standards

Part B: Statement of Requirements

Overview of Program

The Mental Health Multidisciplinary Services Program (the Program) will complement existing clinical treatment services under the *Better Access to Psychiatrists, Psychologists and General Practitioners through the Medicare Benefits Schedule (Better Access)* initiative and other mental health, health, and wellbeing supports, including state-based service models. It will serve to support general practices, ACCHOs, allied health, and the primary care system to safely manage and support people with complex mental health needs within the community.

Through grant funding provided by the Australian Government, this program will embed Mental Health Multidisciplinary Practitioners within primary care environments. With referrals facilitated by GPs, Mental Health Multidisciplinary Practitioners will provide individualised support to program participants based on their unmet needs, factors impacting their mental health, and the Practitioner's scope of practice. These activities will also involve close collaboration between GPs and Mental Health Multidisciplinary Practitioners to provide effective, wrap-around care for people with complex mental health needs.

Requirements

CHN is seeking an Expression of Interest (EOI) from organisations who wish to be considered for supporting and/or delivering mental health multidisciplinary services within primary health care settings for people with complex mental health needs until 30 June 2028. This procurement activity is a multi-stage process commencing with an EOI. The information provided below will be expanded on in further detail through the RFP process.

This EOI is open to organisations that meet the following eligibility requirements:

- Operate as one of the following organisational categories:
 - General practices (or equivalent primary health care practices)
 - Aboriginal Community Controlled Health Organisations (ACCHOs)
 - Allied health practices
 - Other not-for-profit community healthcare providers
- Willingness to partner with any other service providers who may be commissioned to deliver the program to achieve outcomes and offer effective care.
- Willingness to work with CHN and other service providers to collect, monitor and share service data, including patient reported outcome and experience measures.

In response to this EOI, organisations will be required to indicate their capacity and interest in delivering four core program elements. Respondents may indicate interest in delivering a minimum of one element and a maximum of four elements. Subject to any restrictions, respondents may indicate their interest in delivering any combination of elements.

Following the EOI process, selected applicants will be given the opportunity to respond to a Request for Proposal (RFP). This RFP will require applicants to submit a proposal on how they intend to deliver the program elements they have been shortlisted for.

Following assessment of RFP responses, selected preferred providers will then agree and sign a services order (contract) to commence the program. Based on EOI and RFP responses, multiple preferred providers may be selected to work together to deliver the full scope of the program.

Activity Requirements

Core program elements

For the purposes of this EOI, the program is comprised of four core elements, as detailed below.

Element 1: Mental Health Multidisciplinary Practitioners and service delivery

- This element involves directly supporting people with complex mental health needs through the employment of skilled multidisciplinary mental health and wellbeing professionals, and the delivery of individualised, trauma-informed, and culturally sensitive care.
- Activities include the employment, management, and support of Mental Health Multidisciplinary Practitioners, development of program processes with input from stakeholders, delivering care to program participants across hubs, satellites, and outreach locations, undertaking quality improvement initiatives based on consumer feedback, and supporting performance and outcome reporting.
- Funding is available to employ and support Mental Health Multidisciplinary Practitioners, including upskilling and clinical supervision.
- Mental Health Multidisciplinary Practitioners will work across multiple sites, working together in a 'hub', 'satellite' and/or outreach structure.
- Eligible Mental Health Multidisciplinary Practitioners include:
 - Social workers
 - Occupational therapists
 - Clinically qualified and registered counsellors and psychotherapists
 - Psychologists
 - Nurses (including mental health nurses)
 - First Nations Mental Health workers
 - Social and Emotional Wellbeing workers

- Peer workers
- Other workers – with appropriate qualifications and experience in mental health, and where appropriate to meet program requirements and community needs.

Element 2: Hosting Mental Health Multidisciplinary Practitioners onsite at a primary health care service

Note: Element 2 is only available to general practices, Aboriginal Community Controlled Health Organisations (ACCHOs) and equivalent primary care practices.

- This element involves embedding multidisciplinary supports into primary health care by allocating physical space for Mental Health Multidisciplinary Practitioners to operate within existing primary care services.
- Activities include identifying appropriate practice spaces, providing operational support associated with onsite needs, welcoming program participants, and encouraging GPs working onsite to engage with the program and collaborative care opportunities.
- This program aims to embed Mental Health Multidisciplinary Practitioner/s within ‘hub’ locations across the ACT for approximately 3-4 days per week. However, this program will also look to provide limited in-reach to other ‘satellite’ primary care services to support community access.
 - Applicants who are not successful in being selected as a ‘hub’ location may be contacted to discuss in-reach service delivery as a ‘satellite’ or outreach location.
- Support payments will be available for ‘hub’ locations to support onsite hosting of MDT Practitioners.

Element 3: Administrative program management

- This element involves supporting the program’s Mental Health Multidisciplinary Practitioners, GPs, and participants by providing centralised administrative functions, including managing intake, referrals, and appointment scheduling.
- Funding is available to employ this dedicated program administration role.

Element 4: Data and reporting management

- This element involves the effective centralised management of all program data, including data collation, management, quality review, processing, and reporting.
- The successful provider for element 4 will also be responsible for developing data sharing agreements with other sites ensuring compliance with data privacy legislation regarding data collection, storage and use.
- Funding is available to employ a dedicated team member with responsibility for data and reporting management.

Service delivery

Mental Health Multidisciplinary Practitioners will develop an understanding of the unique needs, circumstances, priorities, and goals of program participants, and will help participants to access multidisciplinary services that address any areas of unmet need. Some examples of care that might be provided by Mental Health Multidisciplinary Practitioners, within the scope of a tailored individual care plan, include service navigation, case management, brief interventions, and social prescribing.

Mental Health Multidisciplinary Practitioners and referring GPs (or other equivalent primary care providers) will be expected to participate in case conferencing activities to support collaborative, continuous, and high-quality care. All collaboration efforts will centre participants as experts in their own needs, experiences, and goals, and aim to empower them as an equal partner within the care team. Mental Health Multidisciplinary Practitioners may help to reduce the GP workload often involved in supporting people with complex mental health needs.

Face-to-face service delivery will be prioritised, but the program may leverage telehealth and other alternative modalities where beneficial based on participants' needs. To enable patient access, delivery of care via in-reach/outreach models will be explored in the RFP phase and with successful providers.

Patient selection and eligibility criteria

To be eligible for the program, participants will be assessed as having 'complex mental health needs', defined as people who have a mental illness that has a high impact on their day-to-day lives. Initially, potential program participants must be identified and referred by a GP or other primary care practitioner working within a General Practice, Aboriginal Community Controlled Health Organisation, community health centre, or similar primary care setting. Additional referral pathways may be considered in response to program operational needs.

Reporting and evaluation

Participants will be expected to complete patient-reported outcome measures (PROMs) during the program. These will assist in shaping the episode of care, reviewing program outcomes, and conducting quality improvement activities. Mental Health Multidisciplinary Practitioners will also complete periodic outcome measures to help understand their workplace wellbeing and role satisfaction.

As this is a national program, each PHN funded under this grant including CHN, will undertake an independent evaluation of their local program. These individual PHN-led evaluations will also seek to complement a national evaluation to be undertaken by the Department. Service providers will be expected to participate in and support all evaluation activities.

Data management and sharing

Service providers will be required to collect, monitor and report program data relevant to the specific service elements they are delivering, in line with Commonwealth and PHN reporting requirements. Service providers will also be required to enter into data sharing agreements with the successful 'hub' provider. Further information on data collection and reporting requirements will be provided to selected applicants as part of the RFP process.

Additional requirements

- The program will provide respectful, trauma-informed, culturally sensitive, and person-centred care to all participants within calm, safe, welcoming, and inclusive environments.
- Participants may access the program for up to two years, with no minimum or maximum number of appointments.
- Non-health services (e.g., employment, housing, etc.) are out of scope for funding under the program.
- Per subsection 19(2) of the Health Insurance Act 1973, Medicare benefits cannot be claimed when a salaried health professional, including salaried allied health professionals, provides a service by, on behalf of, or under an arrangement with a government entity. Eligibility for and utilisation of Medicare benefits outside of program funding arrangements will be discussed with selected applicants as part of the RFP process and considered during the service establishment phase.

Outcomes and Key Performance Indicators (KPIs)

The intended outcomes of the program are:

- People with complex mental health needs receive person-centred and holistic care, from clinical and non-clinical supports, resulting in a closer alignment between primary care and mental health care teams.
- Services delivered to people with complex mental health needs result in improved access to mental health multidisciplinary care, improved mental health outcomes and improved experiences of care.
- There are fewer service disengagements, hospital admissions and emergency department presentations through successful engagement with multidisciplinary services.
- There is an uplift in the ability of general practices and Aboriginal Community Controlled Health Organisations (ACCHOs) to ensure ongoing support and continuity of care via multidisciplinary services

Full KPIs will be provided in RFP documentation and will be aligned with these intended program outcomes.

Anticipated Funding

CHN will commission one or multiple providers to deliver multidisciplinary care to people with complex mental health needs within ACT primary care settings.

Specific total funding amounts will be confirmed in RFP documentation. Funding provided will be required to be used for:

- Employment costs for Mental Health Multidisciplinary Practitioners, administrative support, and data management roles, as well as training and clinical supervision. Specifically, funding is available for:
 - Five full time equivalent Mental Health Multidisciplinary Practitioners positions, working across multiple sites.
 - One full time equivalent service delivery administration position.
 - 0.8 full time equivalent data management position.
- Support payments for GP practices, primary care practices, and/or ACCHOs who host Mental Health Multidisciplinary Practitioners onsite and engagement with the program.
- Service establishment, ongoing administration and data management costs.

This funding is time limited. Therefore, the sustainability of the program and impacts on activities beyond the funding period must be considered.

Expected Deliverable/Reporting Requirements

Expected deliverable and reporting requirements will be outlined in the RFP.

Anticipated timeframes

This procurement activity will be undertaken in accordance with the below timeframes:

Stage	Activity	Date
1	EOI open	Monday 11 May 2026
2	Briefing Session	Tuesday 26 May 2026
3	End of period for Questions	Monday 1 June 2026
4	EOI close	Friday 5 June 2026
5	RFP opens	June 2026
6	RFP closes	July 2026
7	Commence service delivery	October 2026
8	Project end date	30 June 2028

Part C: Conditions of the EOI Process

1. Application of these rules

Participation in the EOI Process is subject to compliance with the rules contained in this **Part C**.

All persons (whether or not they submit an EOI) having obtained or received this EOI may only use it, and the information contained in it, in compliance with the rules set out in this **Part C**.

All Respondents are deemed to accept the rules contained in this **Part C**.

The rules contained in this **Part C** of the EOI apply to:

- a. the EOI and any other information given, received or made available in connection with the EOI including any additional materials specified in the **Reference Schedule (Part A)** and any revisions or addenda,
- b. the EOI Process, and
- c. any communications (including any briefings, presentations, meetings or negotiations) relating to the EOI or the EOI Process.

2. Structure expression of Interest

This EOI consists of the following parts:

Introduction – contains an overview of the opportunity presented in, and the objectives of, this EOI.

Part A – Reference Schedule

Part B - Statement of Requirements describes the Goods and/or Services in respect of which CHN invites EOIs from invited suppliers.

Part C - Conditions of the EOI Process sets out the rules applying to the EOI documents and to the EOI Process. These rules are deemed to be accepted by all Respondents and by all persons having received or obtained the EOI.

3. Expression of Interest

3.1 Status of EOI

This EOI is not an offer. It is an invitation for potential Suppliers to submit an Expression of Interest for the provision of the Goods and/or Services set out in the Statement of Requirements contained in **Part B** of this EOI.

Nothing in this EOI is to be construed as creating any binding contract for the supply of the Goods and/or Services (express or implied) between CHN and any Respondent until CHN and a Respondent enter into a final, binding contract.

3.2 Accuracy of EOI

While all due care has been taken in connection with the preparation of this EOI, CHN does not warrant the accuracy of the content of the EOI and CHN will not be liable for any omission from the EOI.

3.3 Additions and amendments

CHN reserves the right to change any information in, or to issue addenda to, this EOI.

3.4 Representations

No representation made by or on behalf of CHN in relation to the EOI (or its subject matter) will be binding on CHN unless that representation is expressly incorporated into any contract(s) ultimately entered into between CHN and a respondent.

1.3 Licence to use and Intellectual Property Rights

Suppliers obtaining or receiving this EOI and any other documents issued in relation to this EOI may use the EOI and such documents only for the purpose of preparing a response.

Such Intellectual Property Rights as may exist in the EOI and any other documents provided to Respondents by or on behalf of CHN in connection with the EOI Process are owned by (and will remain the property of) CHN except to the extent expressly provided otherwise.

1.4 Availability of additional materials

Additional materials (if any) may be accessed in the manner set out in the **Reference Schedule (Part A)**.

4. Communications during the EOI Process

4.1 Key Contact

All communications relating to the EOI and the EOI Process must be directed to the Key Contact by email to tenders@chnact.org.au.

4.2 Requests for clarification or further information

Any communication by a Respondent to CHN will be effective upon receipt by the Key Contact (provided such communication is in the required format).

CHN may restrict the period during which it will accept questions or requests for further information or for clarification and reserves the right not to respond to any question or request, irrespective of when such question or request is received.

Except where CHN is of the opinion that issues raised apply only to an individual Respondent, questions submitted and answers provided will be made available to all potential Suppliers as described in Part A at the same time without identifying the person or organisation having submitted the question.

A potential Supplier may, by notifying the Key Contact in writing, withdraw a question submitted in accordance with this **section 4.1 and 4.2**, and only if the question remains unanswered at the time of the request.

1.5 Improper assistance

Respondents must not seek or obtain the assistance of directors, employees, agents, contractors or service providers (with respect to this EOI) of CHN in the preparation of their response to this EOI. In addition to any other remedies available to it under law or contract, CHN may, in its absolute discretion, immediately disqualify a Respondent that it believes has sought or obtained such assistance.

4.3 Anti-competitive conduct

Respondents and their respective directors, officers, employees, agents and advisers must not engage in any collusion, anti-competitive conduct or any other similar conduct with any other Respondent or any other person in relation to the preparation, content or lodgement of their response. In addition to any other remedies available to it under law or contract, CHN may, in its absolute discretion, immediately disqualify a Respondent that it believes has engaged in such collusive or anti-competitive conduct.

4.4 Complaints about the EOI Process

Any complaint about the EOI Process must be submitted to the Key Contact via email to tenders@chnact.org.au immediately upon the cause of the complaint arising or becoming known to the Respondent. The written complaint statement must set out:

- a. the basis for the complaint (specifying the issues involved)
- b. how the subject of the complaint (and the specific issues) affect the person or organisation making the complaint
- c. any relevant background information, and
- d. the outcome desired by the person or organisation making the complaint.

5. Submission of Responses

1.6 Lodgement

Respondent responses must be lodged only by the means set out in the **Reference Schedule (Part A)**.

5.1 Late responses

Responses must be lodged by the Closing Time set out in the **Reference Schedule (Part A)**. The Closing Time may be extended by CHN in its absolute discretion.

Responses lodged after the Closing Time or lodged at a location or in a manner that is contrary to that specified in this EOI will be disqualified from the EOI Process and will be ineligible for consideration, except where the Respondent can clearly demonstrate (to the reasonable satisfaction of CHN) that late lodgement of the response:

- a. resulted from the mishandling of the Respondent response by CHN, or
- b. was hindered by a major incident and the integrity of the EOI Process will not be compromised by accepting a response after the Closing Time.

The determination of CHN as to the actual time that a response is lodged is final. Subject to (a) and (b) above, all responses lodged after the Closing Time will be recorded by CHN, and will only be processed for the purposes of identifying a business name and address of the Respondent. CHN will inform a Respondent whose response was lodged after the Closing Time of its ineligibility for consideration.

6. EOI documents

6.1 Format and contents

Respondents must ensure that:

- a. their response is presented on the required template
- b. all the information fields in the EOI template are completed and contain the information requested, and
- c. links to websites or online documents must not be included in the EOI template as they will not be reviewed by CHN.

CHN may in its absolute discretion reject a response that does not include the information requested or is not in the format required.

Unnecessarily elaborate responses beyond what is sufficient to present a complete and effective EOI are not desired or required.

Word limits where specified should be observed and CHN reserves the right to disregard any parts of the response exceeding the specified word limit.

Respondents should fully inform themselves in relation to all matters arising from the Invitation, including all matters regarding CHN's requirements for the provision of the Goods and/or Services.

1.7 Illegible content, alteration and erasures

Incomplete responses may be disqualified or evaluated solely on the information contained in the response to this EOI.

CHN may disregard any content in a response that is illegible and will be under no obligation whatsoever to seek clarification from the Respondent.

CHN may permit a Respondent to correct an unintentional error in its response where that error becomes known or apparent after the Closing Time, but in no event will any correction be permitted if CHN reasonably considers that the correction would materially alter the substance of the response.

6.2 Obligation to notify errors

If, after a response has been submitted, the Respondent becomes aware of an error in the response (excluding clerical errors which would have no bearing on the assessment of the response) the Respondent must promptly notify CHN of such error.

6.3 Preparation of Responses

CHN will not be responsible for, nor pay for, any expense or loss that may be incurred by Respondents in the preparation of their response to this EOI.

6.4 Disclosure of Respondent contents and information

All responses will be treated as confidential by CHN. CHN will not disclose response contents and information, except:

- a. as required by Law
- b. for the purpose of investigations by the Australian Competition and Consumer Commission (ACCC) or other government authorities having relevant jurisdiction
- c. to external consultants and advisers CHN engaged to assist with the Assessment Process
- d. to other government departments or agencies in connection with the subject matter of the related Commonwealth programme or EOI Process, or
- e. general information from responses required to be disclosed by government policy.

CHN does, however, reserve the right to benchmark costings against relevant industry standards and across other primary health network organisations.

6.5 Use of responses to EOI

Each Respondent, by submission of their response, is deemed to have licensed CHN to reproduce the whole, or any portion, of their response for the purposes of enabling CHN to evaluate the response to this EOI.

6.6 Withdrawal of response to EOI

A Respondent who wishes to withdraw a response previously submitted by it must immediately notify CHN of that fact. Upon receipt of such notification, CHN will cease to consider that response to this EOI.

7. Capacity to comply with Statement of Requirements

Part B of this EOI gives a statement of CHN requirements with regard to the Goods and/or Services the subject of this EOI. It will be assumed that each Respondent will be capable of providing all of the Goods and/or Services in full. Where Respondents believe they will not be capable of providing all the Goods and/or Services in full or will only comply with the Statement of Requirements subject to conditions, they should either not apply or set out any potential limitations in their response.

8. Assessment of responses to EOI

8.1 Assessment process

Following the Closing Time, CHN intends to evaluate all responses received.

Responses to this EOI will be evaluated against the Assessment Criteria specified in **Part B** of the EOI.

8.2 Clarification of response to EOI

If, in the opinion of CHN, a response to this EOI is unclear in any respect, CHN may, in its absolute discretion, seek clarification from the Respondent. Failure to supply clarification to the satisfaction of CHN may render the response liable to disqualification.

CHN is under no obligation to seek clarification to a response to this EOI and CHN reserves the right to disregard any clarification that CHN considers to be unsolicited or otherwise impermissible in accordance with the rules set out in this **Part C**.

9. Next stage

9.1 Options available to CHN

After assessment of all EOI proposals, CHN may, without limiting other options available to it, do any of the following:

- a. prepare a shortlist of Respondents and invite further response to the EOI from those Respondents
- b. prepare a shortlist of Respondents and call for tenders for Goods and/or Services or any similar Goods or Services
- c. call for tenders from the market generally for the Goods or Services or any similar or related Goods or Services
- d. enter into pre-contractual negotiations with one or more Respondents without any further need to go to tender
- e. decide not to proceed further with the EOI Process or any other procurement process for the Goods or Services,
- f. commence a new process by calling for EOIs or proposals on a similar or different basis to that outlined in this Invitation, or
- g. terminate the process at anytime.

9.2 No legally binding contract

No legal relationship will exist between CHN and a shortlisted Respondent relating to the supply of the Goods or Services unless and until such time as a binding contract is executed by them.

2 Additional rules

Any rules governing this EOI Process in addition to those set out in this **Part C**, are set out in the **Reference Schedule (Part A)**.

10. Respondent warranties

By submitting a response to this EOI, a Respondent warrants that:

- a. in lodging its response it did not rely on any express or implied statement, warranty or representation, whether oral, written, or otherwise made by or on behalf of CHN, its officers, employees, agents or advisers other than any statement, warranty or representation expressly contained in the EOI documents

- b. it did not use the improper assistance of CHN employees or information unlawfully obtained from CHN in compiling its response
- c. it has examined this EOI, and any other documents referenced or referred to herein, and any other information made available in writing by CHN to Respondents for the purposes of submitting a response to this EOI
- d. it has sought and examined all necessary information which is obtainable by making reasonable enquiries relevant to the risks and other circumstances affecting its response
- e. it has otherwise obtained all information and advice necessary for the preparation of its response
- f. it is responsible for all costs and expenses related to the preparation and lodgement of its response, any subsequent negotiation, and any future process connected with or relating to the EOI Process
- g. it otherwise accepts and will comply with the rules set out in this **Part C** of the EOI
- h. it will provide additional information in a timely manner as requested by CHN to clarify any matters contained in the response to this EOI, and
- i. it is satisfied as to the correctness and sufficiency of its response to this EOI.

11. CHN rights

Notwithstanding anything else in this EOI, and without limiting its rights at law or otherwise, CHN reserves the right, in its absolute discretion at any time, to:

- a. vary or extend any time or date specified in this EOI for all or any Respondents or other persons, or
- b. terminate the participation of any Respondent or any other person in this EOI Process.

12. Governing law

This EOI and the EOI Process is governed by the laws applying in the Australian Capital Territory.

Each Respondent must comply with all relevant laws in preparing and lodging its response to this EOI and in taking part in the EOI Process.

13. Interpretation

14.1 Definitions

Respondent means an organisation that submits a response to this EOI

Briefing means a meeting (the details of which are specified in the **Reference Schedule**) that may be held by or on behalf of CHN to provide information about the EOI and the EOI Process.

Capital Health Network (CHN) means the organisation responsible for the EOI and the EOI Process.

Closing Time means the time specified as such in the **Reference Schedule** by which responses must be received.

Proposal(s) and/or Response(s) means a document lodged by a Respondent in response to this EOI containing a response to provide Goods or Services sought through this Process.

EOI Process means the process commenced by the issuing of this EOI and concluding upon formal announcement by CHN of the selection of shortlisted Respondent(s) or upon the earlier termination of the EOI Process.

Assessment Criteria means the criteria set out in **Part B** of the EOI.

Goods means the goods or other products required by CHN, as specified in **Part B** of this EOI.

Intellectual Property Rights includes copyright and neighbouring rights, and all proprietary rights in relation to inventions (including patents) registered and unregistered trademarks (including service marks), registered designs, confidential information (including trade secrets and know how) and circuit layouts, and all other proprietary rights resulting from intellectual activity in the industrial, scientific, literary or artistic fields.

Expression of Interest (EOI) means this document (comprising each of the **Parts A, B, and C**) and any other documents so designated by CHN.

Statement of Requirements means the statement of CHN requirements contained in **Part B** of this EOI.

Reference Schedule means the schedule so designated forming part of **Part A** of the EOI.

Services means the services required by CHN, as specified in **Part B** of this EOI.

14.2 Instruction

In this EOI, unless expressly provided otherwise a reference to:

- “includes” or “including” means includes or including without limitation, and
- “\$” or “dollars” is a reference to the lawful currency of the Commonwealth of Australia, and
- if a word and/or phrase is defined its other grammatical forms have corresponding meaning.